Information Systems for CBIs
Activity Info Webinar

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AVSI Foundation
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Outline

01 AVSI Lebanon
02 Cash Program
03 Activity Info Cash System
04 Challenges and Solutions
05 Q&A
AVSI Lebanon

- Italian non-governmental organization since 1972, operating globally in over 40 countries
- Implemented more than 50 projects in Lebanon since 1996

Sectors

- Child protection
- Education
- Water and Hygiene
- Agriculture and food security
- Livelihood, economic strengthening, vocational training, and job creation

Donors

- UNICEF
- UNDP
- International Labour Organization
- ITAID
- LHF
- European Union
- EU Regional Trust Fund 'MADAD'
Types of cash programs

Livelihood support programs

- Market-based skills training
- Work-based learning
- Business development support
- Entrepreneurship support
- Agriculture initiatives support
Types of cash programs

Cash-for-work programs

- Income generating opportunities
- Inclusive job-creation
- Strengthening infrastructure
- Supporting agriculture farmers and lands
- Supporting municipalities
Cash Monitoring System

Outreach List
original list received from local authorities, municipality, ministry

Registration Form
used on registration days and includes selection criteria with a predefined scoring grid

Attendance Tracking Tool
used to enter the attendance by team supervisors on field

Post-Distribution Monitoring Form
survey done after the CFW activity

Digital Timesheets
linked by a power query to excel
Data Relational Model

Attendance Tracking Tool on **Activity Info**

- **CFW tracking form**
  - Form

- **Team per supervisor**
  - Location
  - Starting date
  - Ending date
  - Supervisor information

- **Workers**
  - Sub form: Referenced to Registration form (unique ID)
  - Payment calculations

- **Attendance**

- **Sub form 1.1**: Date (key field)
  - Daily rate

- **Sub form 1.2**
  - PDM
Challenges

- Data privacy and protection
- Not clear identification and targeting → social tensions
- Duplication of work → time consuming
- Lack of monitoring → errors and delays
- Lack of accountability → lack of trust
- Financial service provider requirements
- Extensive paperwork and errors
- Lack of valid supporting documents

Solutions

- Limited access to specific users
- Form including selection criteria with scoring grid
- Referenced data (unique identifier) and collaboration between multiple users
- Required and calculated fields, validation errors, Activity info report
- Post distribution monitoring survey to track the delivery and utilization of the cash assistance
- Include all required fields initially in the form
- Digitalized timesheets with date as key field
- Attachment of supporting documents to be validated at the beginning of implementation
Thank you

AVSI Lebanon
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